

Subject: SAT June Newsletter

Date: Thursday, June 7, 2018 at 11:08:19 AM Pacific Daylight Time

From: Staff Advisory Team at MIIS

To: MIIS Staff

SAT June Newsletter



Dear Staff,

It's finally starting to feel like summer, and we can't believe it's June already! There are a few updates to share with you all this month, as well as some events that we encourage you to check out below.

This last semester, SAT spent time exploring its purpose and structure to ensure that it was best equipped to meet staff needs. We found that SAT's existing work was beneficial, but was relatively unknown and came with uncertainties regarding how SAT is best able to contribute to making the Middlebury Institute a great place to work. To offer additional clarification, we have re-worked SAT's Working Statement. An unofficial copy is scheduled to be reviewed by the Institute Leadership Group on June 20th.

The most notable change is that SAT will now hold two seats in reserve, to be filled by our new, elected Institute representatives to Middlebury's Staff Council. MIIS' Staff Council representatives will be part of SAT and contribute to its overall purpose while ensuring that MIIS staff are represented in staff conversations in Vermont. Representatives are elected in April/May, so until MIIS can join the election cycle in 2019, we will appoint two SAT members to serve as Staff Council representatives in the interim.

Meanwhile, SAT is finally able to open the application for new members! If you're interested in joining an engaging, committed, and "get-things-done" group of staff, keep an eye out for the online application coming soon.

There are two more updates:

1 - We are restarting departmental open houses starting this month! You'll be able to visit a different department each month for refreshments (provided by SAT), conversation, and networking. See below for details on the IT team's open house later this month.

2 - We are still working on getting a borrow-able staff aquarium pass. If you have any ideas or suggestions, let us know!

Thank you for your reading attention, and as always, let us know if you have any questions, ideas, or concerns.

~Staff Advisory Team

(Gustavo Carvalho, Erin Cathey, Carol Johnson, Grace O'Dell, Rachel Muradyan, Rogers Walker, Rebecca Vander Schaaf)

Staff Events

IT Open House

June 21, 2:00 pm – 4:00 pm

Visit the IT offices for refreshments, conversation, and networking! More details to come soon.

Professional Development and Wellness

Recommend Training & Development Opportunities for Summer/Fall

2018

Share Your Ideas: [Which skills are you interested in developing?](#)

Help Melissa Sorenson and Shelia Cameron plan skill development opportunities that would be meaningful for you! Please take five minutes to complete [this brief questionnaire](#) to share your interests for skill development. You can use the category lists for inspiration, or simply skip to the last question and write in your ideas. Your responses will help inform the training and development opportunities that will be planned over the next several months. Thank you for your input, **the questionnaire will be open until Friday, June 15th.**

Middlebury 103: Our People

By Melissa Sorenson

Wednesday, June 20th, 2018 from 11:00-12:00pm

McGowan 100

There is no doubt that the best thing about Middlebury is the incredible people that make up our community. Our days might involve reviewing new student applications, teaching someone how to ski, preparing hundreds of meals, teaching a field geology class, joining a tango lesson in Buenos Aires, coaching lacrosse, researching the blue economy, avoiding English at all costs, managing a golf course, animating a movie, repainting a classroom, writing the next chapter of a novel - and that's barely scratching the surface!

Come take a closer look at the people that make up Middlebury, and learn more about the unique contributions that each of us make to our common mission.

Note: This session is part of a series designed to help employees learn more about our organization. You do not need to have attended the previous sessions to participate, but you can check out the presentations here: <http://go.miis.edu/midd101>, <http://go.miis.edu/midd102>

Project Ensemble: Finance Module Info Sessions

Thursday, June 28th from 1:00-2:00pm

OR Friday, June 29th from 10:00-11:00am

McGowan 102

Sign up: [Finance Module Info Sessions](#)

Join Mike Thomas, Finance Project Lead for [Project Ensemble](#), to learn more about the [finance module](#) that will be a part of our new Enterprise Resource Planning (ERP) system. Not sure what all of that means? All the more reason to attend! This session will review the overall project timeline, the chart of accounts changes, and procurement changes. If your job involves working with finance, this is the perfect opportunity to bring your questions and come learn about how this new system will impact (and hopefully improve) our work.

Questions, Comments, or Suggestions

We'd love to hear your ideas, suggestions, and questions regarding things like newsletter content, the Modern Think survey, and anything else.

Email us at sat@miis.edu or submit anonymous message at <http://go.miis.edu/sat>
