

DPMI Plus Academic Deliverables

Academic Deliverables

- 1.) Proposal
- 2.) Case study
- 3.) Final Deliverable(s) and Corresponding Explanatory Narratives

Career Development Components

- 1.) Terms of reference/scope of work
- 2.) Supervisor evaluation letter

Academic Deliverables

Proposal

By the third week of their DPMI Plus assignment, each student should submit a brief proposal to Beryl Levinger (including Carolyn Meyer in all correspondence). This proposal should include a description of your DPMI Plus field project. This proposal should include a work timeline.

Please note that you are receiving 6 credits (3 units for IEM-MPA students) for this work. Deliverable(s) must include an introductory, explanatory narrative report (1-3 pages) that provides contextual information and a rationale for whatever decisions are implicitly embedded in the work product. Graphics (e.g., cmaps) must be accompanied by a significant narrative text that justifies and explains what you are presenting. Stand-alone graphics are not acceptable as DPMI+ deliverables. The narrative report should also explain how the deliverable relates to the DPMI curriculum (i.e., which specific tools, concepts or frameworks are being applied as well as a rationale for why these are appropriate to your organization's context).

While deliverables vary considerably between each student's assignment, deliverables might include a combination of the following items: *an annotated problem tree with supporting data; an annotated Results Framework with measurable indicators; an exit strategy for a complex development initiative; an outreach strategy that is designed to build an enabling environment for a set of development objectives; a scale-up and sustainability plan for a development initiative; a comprehensive intervention design that is consistent with a Results Framework; design of a training module for participatory development; an appreciative inquiry design for engaging stakeholders in the change process; design of a participatory needs assessment; an organizational core competency map; a strategic partnership plan; a community or organizational asset map; a plan for the introduction of collaborative technologies to a development organization.*

Case Study

By the end of the field assignment, students should submit a case study to Beryl Levinger (including Carolyn Meyer in this correspondence). The case study should illustrate and investigate how a framework, tool, or practice covered in DPMI is integrated into the life of the organization you are studying. This case study can be in the form of PowerPoint, standard report, Zoho notebook, multi-media project, etc. The end of the case study should include a 1-2 page reflection on the DPMI Plus academic and professional experience. The final product may be shared with faculty and future students.

Major Elements of Case Study (on framework, tool, or practice from DPMI training)

- Context description
- Identification and description of key stakeholders
- Needs, priorities, interests for each stakeholder group
- Potential (or current) conflicts among stakeholder groups
- Issue/problem identification
- Issue analysis (for each problem identified)

- Relevant standards, criteria or “best practices” (including mission-related criteria)
- Information holes
- Reflection on assignment

Final Deliverables

In the final month of the semester (Spring, Summer, or Fall), DPMI Plus students should submit work to Beryl Levinger (including Carolyn Meyer in all correspondence) by email.

Career Development Components

Terms of Reference/Scope of Work

Students should complete a Terms of Reference (TOR) by the third week of his/her assignment. The purpose of the TOR is to clarify expectations on all sides as to what tasks a student will complete, hours/dates, while also making sure the organization is aware of a student’s field project/academic requirements, etc. If the organization prefers, the document can be called a "Scope of Work" rather than a "Terms of Reference." Again, the purpose of this document is to ensure expectations are clear and agreed upon. It is not a legal document or contract.

Supervisor Evaluation Letter

During the last month of a student’s assignment, the DPMI team will send a thank-you letter and evaluation request to a student’s supervisor. This letter often leads to an excellent evaluation letter for the student that can be a valuable addition to their portfolio or future employment application.