



# Jacobsen D. Miller

## Translation and Localization Specialist

### Contact Information:

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LinkedIn:  
Jacobsen Miller  
Portfolio:  
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### Languages:

French  
English  
Mauritian Creole  
Conversational Spanish

### Technical Skills:

SDL Trados  
MemoQ  
SDL World Server  
SDL Multiterm  
Globalink TMS

### Certificates:

French language  
proficiency certificates:

ACTFL Oral Proficiency:  
*Advanced - Mid*

ACTFL Written Proficiency:  
*Intermediate - High*

### Achievements:

Eagle Scout

### EDUCATION:

**2015 - 2018**

**Brigham Young University**

*Bachelor of Arts in French*

GPA: 3.51 / 4.0

**Relevant Coursework:** International Business, Translation, Localization, Computer Science, French Courses

**2019 - 2020**

**Middlebury Institute of International Studies**

*Master's in Translation and Localization Management*

GPA: 3.69 / 4.0

**Relevant Coursework:** Quality Management, Terminology Management, Localization Financials, Program Management

### PROFESSIONAL EXPERIENCE

**Jan. 2018 -**

**Lingotek**

**Apr. 2018**

*Project Coordinator Intern, Language Services*

- Managed projects
- Functioned as intermediary between linguists and project managers
- Created internal training material
- Prepared quotes, estimates, and purchase orders, for clients and vendors
- Performed QA for final delivery
- Managed client and vendor data

**Sept. 2017 -**

**BYU Localization Club**

**Apr. 2018**

*Vice President*

- Organized and managed club events
- Conducted Meetings
- Taught translation and localization based workshops

**Jan. 2019 -**

**WIPO-PCT MIIS Term Colaboration**

**May 2019**

*Terminologist*

- Found, reviewed, and contributed terms to the WIPO-PCT term database in compliance with WIPO-PCT standards

### VOLUNTEER EXPERIENCE

**Aug. 2015**

**Special Olympics World Games**

*Volunteer Interpreter; Los Angeles, CA*

- French, Mauritian Creole

**2012 - 2014**

**Church of Jesus Christ of Latter Day Saints**

*Service Missionary; La Reunion, France / Mauritius*

- French, Mauritian Creole