

# LOCALIZATION ACCOUNT MANAGER, NAATI CERTIFIED TRANSLATOR, INTERPRETER

18 YEARS' EXPERIENCE BRIDGING
LINGUISTIC GAPS AND CONNECTING PEOPLE

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## **SKILLS**

#### Languages

- Portuguese (native)
- English (fluent)
- Italian (advanced)
- Spanish (working proficiency)
- French (working proficiency)

#### **Technical**

- Adobe Creative Cloud
- Microsoft Office
- CAT Tools (Trados, MemoQ, Wordfast)
- Subtitling and Video Editing Tools (Final Cut, Camtasia, Jubler, Subtitle Workshop, Adobe Premiere, Express Scribe, After Effects)
- SDL World Server
- Terminology Management (SDL MultiTerm)
- Localization Project Management
- Desktop Publishing
- Post-editing
- Voice-over/Dubbing
- Search Engine Optimization
- Game & Website Localization
- QA Testing

#### **CERTIFICATES**

- HI2T High Intensity Interpreting Training, 17-19 August 2018;
- Certified Translator National Accreditation Authority for Translators & Interpreters of Australia (NAATI), 2012;
- First Certificate in English Cambridge University;
- Translation Techniques for Dubbing and Subtitling - Century XXI Multitradução, 2005

#### **PERSONAL INTERESTS**

Art History • Arts and Crafts • Ballet • Design • Fashion • Videogames • Women's Rights

#### **WORK EXPERIENCE**

# **Localization Account Manager**

Mother Tongue USA Present

- Oversee all aspects of translation projects for AAA clients into over 50 languages
- Build and manage relationships with clients and linguists
- Review and edit translations in Portuguese
- Help recruit and evaluate linguists

# Lead Interpretation Project Manager 2020-2021

**Translation Commons** 

- Coordinate with account, program, vendor managers, interpreters and clients
- Create and document project info
- · Troubleshoot during meetings

Intern 2019-2020

Digital Learning and Inquiry - MIIS DLINQ

- Supported the academic community for a variety of software and digital tools at the lab
- Consulted in-person and online with other students, faculty, and staff
- Implemented initiatives to develop students' digital fluency and critical engagement
- Organized Cryptoparties and events to raise awareness about digital and data privacy
- Managed DLINQ West's social media accounts

**Teaching Assistant** 2020-2020

MIIS Language Professional Programs

- Supported students in resolving technical issues and course-related concerns
- · Assisted professors with classroom instruction, exams, and record keeping

Freelance Interpreter 2009-present

- Interpret in simultaneous, consecutive, liaison and whispering modalities in conferences, meetings, audits, and trainings in many fields including business, gaming, government, fashion, education, marketing, medicine, IT, engineering, military, banking, etc,
- Interpreted 2,000 + booth hours in Brazil and abroad for government agencies, international organizations, multinationals, and private companies

Freelance Translator 2003-present

- Translate, localize, edit, subtitle, and transcribe texts in several fields: marketing, legal, medical, educational, social sciences, technical, tourism, government, entertainment, etc
- Translate official documents for clients applying for visas and/or educational institutions
- · Coordinate teams for translation, subtitling, and editing projects

#### Translator, Interpreter and Secretary 2009-2011

Embassy of the Republic of Turkey in Brasília

- · Planned, organized, and executed embassy events
- Liaised with Turkish, Brazilian, and international delegations and officials
- Translated daily diplomatic correspondence and articles from major Brazilian newspapers
- · Performed consecutive interpretation for, government officials and Turkish delegations
- Accompanied and interpreted for Embassy staff during the Turkish Prime Minister's visit

#### **EDUCATION**

## Middlebury Institute of International Studies (MIIS)

Monterey, California

Master of Arts in Translation and Localization Management with coursework in Spanish into English interpretation 2019-2021

# Gama Filho University

Brasília, Brazil

Postgraduate Certificate in Translation

• Portuguese <> English, 2009-2010

### University of Brasília (UnB)

Brasília. Brazil

Bachelor of Arts in Translation

- Portuguese <> English, 2003-2007
- Portuguese <> French, 6 semesters completed

# University of Florence

Florence, Italy

Intermediate Italian Language and Culture Program, 2005-2006

